

### Exhibitor Terms & Conditions for Winefest

Upon submitting a completed registration form, participating Exhibitors acknowledge and accept the Festival Terms & Conditions. **Violation of the Terms & Conditions will result in immediate closure of an Exhibitor Booth and a fine.** Please read carefully.

- Festival Management has a responsibility to all exhibitors, consumers and stakeholders to produce a safe, well-managed event. The main contact, as noted in the completed registration form or signed contract, understands that all exhibitor information sent by Festival Management must be read and abided by, including the Terms & Conditions and all subsequent communications. It is the main contact's responsibility to relay all relevant information to impacted staff members, and ensure that they abide by Festival Terms & Conditions.
- By registering for the Festival, you give consent to Dunollie Castle Productions Inc. to use your company's social media and website pictures for event marketing purposes. Usage is not guaranteed.
- Booth fees are refundable up to 50% if Winefest is provided with written notice at least 60 days prior to the event. Any cancellations made within 60 days of the event dates are 100% non-refundable. All refunds are subject to Management discretion.
- All participating Exhibitors and their staff must follow all relevant policies and guidelines presented by municipal, provincial and federal governing bodies pertaining to health, safety, fire and alcohol at the Festival.
- Exhibitors must provide a certificate of liability insurance in the amount of \$3,000,000 (three million dollars) to participate in events by Dunollie Castle Productions. 'Dunollie Castle Productions' must be named as an additionally insured. Exhibitors will not be allowed to set up on-site until a certificate is provided to organizers.
- Winefest is an 18+ event; no minors allowed. Government-issued photo ID is required for all staff.
  - Food booths must have at least one staff member with food handling safety training at all times.
  - All staff pouring and handling alcohol must be ProServe certified. *Out-of-province staff can complete the ProServe online course or request an AGLC transfer to comply.*
- Beverage Exhibitors can only provide samples of products registered with AGLC and purchased for the Festival. Violation of this will result in immediate closure of an exhibitors booth and be subject to fines.
- All sample products must ordered through Sobeys Liquor at cost +8%. Order forms will be provided before the Festival.
- Sampling is only permitted during publicly posted hours in which the Festival is open. Serving either prior to or after the specified hours that the event is open to the public is in not permitted.
- Exhibitors working are not permitted to consume alcohol while at the event with the exception of a small taste of each wine for quality testing.
- In accordance with Festival and AGLC regulations, all beverages must adhere to sample-size guidelines. Full glasses or bottles are strictly prohibited.
  - **Wine Samples:** Maximum pour size of 1 ounce.
  - **Fortified Wine Samples:** Maximum pour size of 1/2 ounce.
  - **Still Wine:** Must use an automatic measured pour spout to ensure accurate sample sizes.
  - **Sparkling Wine:** Comparison glasses will be provided by the Festival for proper serving.
- Winefest is an all-inclusive event where consumers receive samples as part of their ticket purchase. Exhibitors are not permitted to accept cash, tickets, or any form of monetary value in exchange for samples.
- Additional displays and signage, beyond the included signage for your wine, are not allowed for wine exhibitors at Winefest. Tables may only have printed tablecloths or small, tasteful décor. This does not apply to promotional and food exhibitors.
- Exhibitors must maintain a clean and orderly presentation. Garbage must be discarded, and recyclables placed in front of the booth for pick-up on Friday and Saturday evenings (after 10:00 PM). Any items, including garbage and recyclables, left within the booth space will not be collected.
- Booths must be fully operational throughout all posted hours of the event. An exhibitor that is late setting up their booth or tears down earlier than posted event times will receive a non-negotiable \$500 charge.